



NOTICES OF SUBSTANTIVE POLICY STATEMENT

The Administrative Procedure Act (APA) requires the publication of Notices of Substantive Policy Statements issued by agencies (A.R.S. § 41-1013(B)(14)).

Substantive policy statements are written expressions which inform the general public of an agency's current approach to rule or regulation practice.

Substantive policy statements are advisory only. A substantive policy statement does not include internal procedural documents that only affect the internal

procedures of the agency and does not impose additional requirements or penalties on regulated parties or include confidential information or rules made in accordance with the APA.

If you believe that a substantive policy statement does impose additional requirements or penalties on regulated parties you may petition the agency under A.R.S. § 41-1033 for a review of the statement.

NOTICE OF SUBSTANTIVE POLICY STATEMENT**BOARD OF TECHNICAL REGISTRATION**

[M15-60]

1. **Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**
SPS #8 – Home Inspector Preferred Vendor or Similar Programs
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 24, 2015
3. **Summary of the contents of the substantive policy statement:**
The substantive policy statement provides the public with the Board's rules on Certified Home Inspectors Preferred Vendor or similar programs.
4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. § 32-106(A)(5)
A.A.C. R4-30-301.01(B)(1)
5. **A statement as to whether the substantive policy statement is a new statement or a revision:**
Revision
6. **The agency contact person who can answer questions about the substantive policy statement:**
Name: Melissa Cornelius
Address: Board of Technical Registration
1110 W Washington, Suite 240
Phoenix, AZ 85007
Telephone: (602) 364-4930
Fax: (602) 364-4931
E-mail: Melissa.Cornelius@azbtr.gov
Website: www.btr.az.gov
7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
A copy of the substantive policy statement can be obtained from the Board's website at no cost or by submitting a written request for the SPS to the Board for the standard copy fee of \$0.20 per page.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT****BOARD OF TECHNICAL REGISTRATION**

[M15-61]

1. **Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**
SPS #15 – Definition of “Practicing”
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
January 27, 2015
3. **Summary of the contents of the substantive policy statement:**
The substantive policy statement provides the public with the Board’s interpretation of what “practicing” in Arizona means in relation to participation in a RFQ-Response to a Request for Qualifications on federal project.
4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.R.S. Title 32, Chapter 1
A.A.C. Title 4, Chapter 30
5. **A statement as to whether the substantive policy statement is a new statement or a revision:**
Revision
6. **The agency contact person who can answer questions about the substantive policy statement:**
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E-mail: Melissa.Cornelius@azbtr.gov
Website: www.btr.az.gov
7. **Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:**
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NOTICE OF SUBSTANTIVE POLICY STATEMENT**BOARD OF TECHNICAL REGISTRATION**

[M15-62]

1. **Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:**
SPS #16 – Referring Tradesmen to Correct Adverse Conditions Identified During a Home Inspection
2. **Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:**
February 24, 2015
3. **Summary of the contents of the substantive policy statement:**
The substantive policy statement provides the public with the Board’s interpretation regarding whether home inspectors can refer tradesmen to correct adverse conditions that they identified during a home inspection.
4. **Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:**
A.A.C. R4-30-301.01(B)(1)
A.A.C. R4-30-301.01(B)(2)
5. **A statement as to whether the substantive policy statement is a new statement or a revision:**
New Statement
6. **The agency contact person who can answer questions about the substantive policy statement:**
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Address: Board of Technical Registration



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Website: www.btr.az.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement can be obtained from the Board's website at no cost or by submitting a written request for the SPS to the Board for the standard copy fee of \$0.20 per page.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

[M15-46]

1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:

SP-052-PHS-EMS: Clarification for When a Transfer of a Certificate of Necessity Is Required under A.R.S. § 36-2236 and 9 A.A.C. 25, Article 9

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issuance date: February 27, 2015
Effective date: March 1, 2015

3. Summary of the contents of the substantive policy statement:

The substantive policy statement clarifies the circumstances under which a transfer of a certificate of necessity is required for a ground ambulance service.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

Arizona Revised Statutes (A.R.S.) § 36-2236 and Arizona Administrative Code (A.A.C.) Title 9, Chapter 25, Article 9

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a revised substantive policy statement that updates the address of the Bureau of Emergency Medical Services and Trauma System and the format of the substantive policy statement, corrects cross-references, and clarifies the wording of the substantive policy statement.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Terry Mullins, Bureau Chief
Address: Arizona Department of Health Services
Bureau of Emergency Medical Services and Trauma System
150 N. 18th Ave., Suite 540
Phoenix, AZ 85007-3248
Telephone: (602) 364-3150
Fax: (602) 364-3568
E-mail: Terry.Mullins@azdhs.gov
or
Name: Jeff Bloomberg, Manager
Address: Arizona Department of Health Services
Office of Administrative Counsel and Rules
1740 W. Adams, Suite 203
Phoenix, AZ 85007
Telephone: (602) 542-1020
Fax: (602) 364-1150
E-mail: Jeff.Bloomberg@azdhs.gov



7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.

NOTICE OF SUBSTANTIVE POLICY STATEMENT

DEPARTMENT OF HEALTH SERVICES

[M15-47]

1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:

SP-055-PHS-EMS: Clarification of Requirements for a Transfer of a Certificate of Necessity

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issuance date: February 27, 2015

Effective date: March 1, 2015

3. Summary of the contents of the substantive policy statement:

The substantive policy statement clarifies the requirement for transferring a certificate of necessity for a ground ambulance service.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

Arizona Revised Statutes (A.R.S.) §§ 36-2212, 36-2233, 36-2236, 36-2237, and 36-2240 and Arizona Administrative Code (A.A.C.) Title 9, Chapter 25, Article 9

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a revised substantive policy statement that corrects cross-references, updates the format for, and clarifies the wording of the substantive policy statement.

6. The agency contact person who can answer questions about the substantive policy statement:

Name: Terry Mullins, Bureau Chief
Address: Arizona Department of Health Services
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Name: Jeff Bloomberg, Manager
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Phoenix, AZ 85007

Telephone: (602) 542-1020

Fax: (602) 364-1150

E-mail: Jeff.Bloomberg@azdhs.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT****DEPARTMENT OF HEALTH SERVICES**

[M15-48]

1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:

SP-057-PHS-EMS: Clarification of Observance of Service Area Under 9 A.A.C. 25, Article 9

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issuance date: February 27, 2015

Effective date: March 1, 2015

3. Summary of the contents of the substantive policy statement:

The substantive policy statement clarifies the requirement for transferring a certificate of necessity for a ground ambulance service.

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

Arizona Administrative Code (A.A.C.) R9-25-907

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a revised substantive policy statement that combines the content of SP-057-PHS-EMS and SP-060-PHS-EMS and updates the format for and clarifies the wording of the substantive policy statement.

6. The agency contact person who can answer questions about the substantive policy statement:

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Phoenix, AZ 85007-3248

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Fax: (602) 364-1150

E-mail: Jeff.Bloomberg@azdhs.gov

7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.

**NOTICE OF SUBSTANTIVE POLICY STATEMENT****DEPARTMENT OF HEALTH SERVICES**

[M15-49]

1. Title of the substantive policy statement and the substantive policy statement number by which the substantive policy statement is referenced:

SP-096-PHS-EMS: Clarification of Provisional Designation for Trauma Centers

2. Date the substantive policy statement was issued and the effective date of the policy statement if different from the issuance date:

Issuance date: February 27, 2015

Effective date: March 1, 2015

3. Summary of the contents of the substantive policy statement:

The substantive policy statement clarifies the eligibility requirements established under Arizona Administrative Code (A.A.C.) R9-25-1305 for provisional designation as a trauma center. Specifically, the substantive policy statement states that the Arizona Department of Health Services (Department) interprets A.A.C. R9-25-1305(A)(1) as not applying to the submission of injury data from undesignated hospitals, nor to the submission of data related to the trauma services provided at designated trauma centers as required by A.A.C. R9-25-1313(2).

4. Federal or state constitutional provision; federal or state statute, administrative rule, or regulation; or final court judgment that underlies the substantive policy statement:

Arizona Revised Statutes § 36-2225 and A.A.C. R9-25-1305

5. A statement as to whether the substantive policy statement is a new statement or a revision:

This is a new substantive policy statement.

6. The agency contact person who can answer questions about the substantive policy statement:

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7. Information about where a person may obtain a copy of the substantive policy statement and the costs for obtaining the policy statement:

A copy of the substantive policy statement is available, free of charge, from the Arizona Department of Health Services, Office of Administrative Counsel and Rules at the following web address: <http://www.azdhs.gov/ops/oacr/rules/sps/index.php?pg=preparedness>. A copy of the substantive policy statement may also be obtained from the Arizona Department of Health Services, Bureau of Emergency Medical Services and Trauma System, 150 N. 18th Avenue, Suite 540, Phoenix, AZ 85007, for 25 cents per page. Payment is accepted in cash or money order made payable to the Arizona Department of Health Services.